



St. Paul's Boxing Academy CIO

NOTES ON COMPLETING YOUR VOLUNTEER APPLICATION FORM

We are delighted you wish to volunteer at St Paul's. Please read these notes before filling in the application form.

Once complete – please return the form to our Volunteer Co-ordinator **Shelagh Devereux**. Details are at the bottom of this page.

WHY MUST I COMPLETE THIS FORM?

Any member of St Paul's who is seeking to work or volunteer will have contact with children and young people and in certain circumstances adults at risk. This form is a key part of our safer recruitment process as set out in our Safeguarding Policy.

Non completion of this form will be taken into account when making risk-based decisions about suitability for volunteering at the club.

WHAT WILL HAPPEN TO THE FORM AND MY DETAILS ONCE COMPLETED?

The form and all your personal details will be kept and stored securely in accordance with the General Data Protection Regulations (GDPR) and the Data Protection Act 2018. Please see our Privacy Policy (go to www.stpaulsboxing.co.uk) for more details.

For further information about Safeguarding please go to englandboxing.org and follow the links.

WHO DO I RETURN THE FORM TO?

The completed form should be returned to **Shelagh Devereux** who is Volunteering Co-ordinator and also a Trustee of the club.

Please address the envelope to Shelagh Devereux and mark the envelope PRIVATE AND CONFIDENTIAL. You can either:

- post it to c/o 28 North Bar Without, Beverley, HU17 7AB
- scan and e mail it to shelagh@alphaconnect.net or
- hand the form to Kerry Bromby who will ensure it's safe delivery.

Thank you for your support.

We hope you enjoy volunteering at St Paul's

VOLUNTEER APPLICATION FORM

PART A

PERSONAL DETAILS (please PRINT)

If you need more space please use a separate sheet.

SURNAME		
FIRST NAME/S		
ADDRESS		
	POSTCODE	
HOME TELEPHONE		
MOBILE NUMBER		
E MAIL ADDRESS		
ARE YOU OVER 18?		

When are you available?

a) Occasionally as required eg Boxing Shows

b) During the week – please tick

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

What areas are you interested in?

Hospitality/Welcome Team Coaching Assisting coaches

Organising events Fundraising Administration

Assisting at events Any other – please give details:

Tell us about any volunteering experience or any relevant employment you have.

Do you have any specialist skills, interests or hobbies that you would like to use or develop whilst volunteering at St Paul's?

Under the Rehabilitation of Offenders Act 1974 do you have any unspent criminal convictions?

Yes No

If you have ticked yes please write details on a separate sheet and attach to this form. Having a conviction will not necessarily stop you from volunteering but will need to be taken into account.

As a volunteer at St Paul's we require you to do have a basic DBS check and basic safeguarding training.

I have a current DBS? **Yes / No**

I have done a safeguarding course in the past 12 months? **Yes / No**

PART B

REFERENCES

Reference checks are a standard part of our volunteer selection process. Please give the names and contact details of TWO people who are not family members who are willing to act as referee.

NAME		
RELATIONSHIP TO YOURSELF		
ADDRESS		
	POSTCODE	
CONTACT NUMBER		
E MAIL ADDRESS		

NAME		
RELATIONSHIP TO YOURSELF		
ADDRESS		
	POSTCODE	
CONTACT NUMBER		
E MAIL ADDRESS		

DECLARATION

I declare that the information contained in this application is true and correct.

PRINT NAME: Date: _____

Signed:

A reminder of what to do next.....

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