



## St Paul's Boxing Academy CIO

### Guidelines for Dealing with an Accident/Incident

- ✓ Stay calm but act swiftly and observe the situation.
- ✓ Make sure the area is safe.
- ✓ Ensure that injured and first aiders are not at risk of further injury.
- ✓ Listen to what the injured person is saying.
- ✓ Alert the first aider who should take appropriate action for minor injuries.
- ✓ In the event of an injury requiring specialist treatment, call the emergency services.
- ✓ Deal with the rest of the group and ensure that they are adequately supervised.
- ✓ Do not move someone with major injuries.
- ✓ Wait for the emergency services.
- ✓ Contact the injured person's parent/carer.
- ✓ Complete an accident/incident report form and give it to the Club Welfare Officer or the Head Coach.