

Club Welfare Officer Role Profile

Role

The role of the CWO is to assist with the safeguarding and protecting of children, young persons and vulnerable adults in St Paul's Boxing Academy.

RESPONSIBLE TO: Management Committee

MAIN DUTIES:

- Ensure Academy compliance with the EB child protection, safeguarding and welfare policies.
- Report and update Trustees on all safeguarding matters as a standing agenda item at Trustee board meetings.
- Be the first point of contact for the Academy for child protection, safeguarding and welfare issues.
- Be the first point of contact for the Academy for vulnerable adult protection, safeguarding and welfare issues.
- Ensure that their own personal welfare training is compliant with EB requirements.
- Ensure that all relevant Academy members have DBS disclosures.
- Be a member of the Management Committee and ensure child protection is a priority for the Academy.
- Maintain a good communication link with the Regional Welfare Officer and National Compliance Manager.
- Be aware of and have contact details of the local children services, Police Child Protection and NSPCC.
- Have displayed prominently in the Academy the Child Protection Policy, CWO contact details, and the Code of Conduct
- An understanding of confidentiality and information sharing issues.

TIME COMMITMENT

- Approximately 3 hours per week.